

KERALA STATE ROAD TRANSPORT CORPORATION

Office of the Managing Director,
Transport Bhavan, Thiruvananthapuram,
Monday, 11th November, 2013.


No. 634/GL2/2013/RTC.

Memorandum

Sub:- Inviting application for the mandatory test of KSRTC Manual -
For promotion to Higher Division Posts – reg.

Ref:- Clause XIX of the Service and Wage Revision Agreement, 2009
"ഹയർ ഡിവിഷൻ ഓഫീസറുടെ പ്രൊമോഷൻ ലഭിക്കുന്നതിന് നിശ്ചിത യോഗ്യതാ പരീക്ഷ നിർബന്ധിതമായ വിഭാഗം ഒഴികെയുള്ള എല്ലാ വിഭാഗം ജീവനക്കാരുടെയും എം.ഒ.പി, കെ.എസ്.ആർ.ടി.സി. മാനുവൽ (മലയാളം / ഇംഗ്ലീഷ്) എന്നിവ പാസായിരിക്കണം. 01-1-2014-ന് ശേഷമുള്ള പ്രൊമോഷൻ ഇത് ബാധകമായിരിക്കും. കെ.എസ്.ആർ.ടി.സി. മാനുവൽ പരീക്ഷ നടത്തുന്നതിനുള്ള ചുമതല പുറമെയുള്ള വിദഗ്ദ്ധ ഏജൻസിയെ ഏൽപ്പിക്കും".

Attention is invited to the reference cited. In tandem with the same Corporation proposed to conduct a test on proficiency in KSRTC Manual. So all Unit Officers are directed to collect and forward the application for the above examination (Proforma attached) from the eligible candidates on or before **18-11-2013**, to Superintendent, General Section, Chief Office. They are also directed to give enough publicity by exhibiting the Memo in Notice Board.


Chairman & Managing Director

To

All Unit Officers
P.S to CMD
P.A to FA&CAO

Scheme of Examination

Sl. No.	Subject	Marks	Remarks
1	Objective Type Questions <i>based on</i> KSRTC Service Manual [in Malayalam]	25	Candidate has to answer 25 questions; each correct answer carries one (1) mark and each incorrect answer carries 0.25 negative mark.
2	Short Answer Questions <i>based on</i> KSRTC Service Manual [in Malayalam]	50	Candidate has to answer 5 out of 7 questions; each question carries 10 mark.
3	Test of communication skills <i>based on</i> KSRTC Service Manual [in English]	25	Candidate has to answer 3 questions; total of 25 mark.
<i>Total</i>		100	
<i>Marks required for Pass</i>		40	

⇒ *Last date for Receipt of Application* : **18th November, 2013.**

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Instructions to candidates for filling up the Application Form.

- ⇒ The application should be clearly filled by the applicant.
 - ⇒ Incomplete applications will be rejected.
 - ⇒ In the event of any information being found false or incorrect in the application at any stage of the selection process, the candidature of the person is liable to be rejected.
 - ⇒ Application should be send by post or mail to the Chairman & Managing Director in the above mentioned address.
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APPLICATION FORM FOR THE PROMOTION TEST FOR ACQUIRING PROMOTION
TO HIGHER DIVISION OFFICER CADRE FROM SUPERVISORY POST.

PERSONAL DETAILS

Name (in BLOCK Letters)	:	
P.F No.	:	
Permanent Address	:	
Mobile Number	:	
E-mail	:	
Date of Birth	:	
Gender	:	
Nationality	:	
Mother Tongue	:	
Educational Qualification(s)	:	

EMPLOYMENT DETAILS IN KSRTC

Designation	:	
Unit	:	
Total years of service	:	
Position to which Promotion is seeking for	:	

Declaration

I, hereby declare that all the statements made in my application are true, complete and correct to the best of my knowledge and belief.

Signature:

Place :

Date :